



Inter-College Program Amendment Form

Changing the Major Program Courses Listed on your ICP Program Approval Form

To make changes to the approved coursework listed on your ICP Program Approval Form, you will need to complete this amendment form. Be sure to complete this form and have it approved and filed with ICP *before* you register for the course(s) that you wish to add or substitute. Here's how to proceed:

1. Complete the Additions and Deletions sections of this form.
2. Complete the Reason for requesting the amendment section of this form (required).
3. Meet with the appropriate faculty/departmental adviser, bringing this form and a current transcript. If the adviser approves the proposed change, ask the adviser to sign this form.
4. Return the signed amendment form to the CCE Information Center and Advising office via fax or standard mail, or drop it off in person. Our fax number is 612-625-2402. Our address is 20 Ruttan Hall (formerly Classroom Office Building), 1994 Buford Avenue, St. Paul, MN 55108.

Note: Once this form is signed by the appropriate faculty/departmental adviser, you may consider your change to be approved by ICP unless you are notified otherwise by an ICP staff member.

Course Additions

Dept.	Number	Title	Credits

Course Deletions

Dept.	Number	Title	Credits

Reason for requesting amendment (limited to 400 characters/attach additional file if necessary):

Student Information:

Name _____

Signature _____

ID# _____

Phone # _____

Date _____

Approved:

Area Faculty Adviser/Date _____

ICP Academic Adviser/Date _____

ICP Staff: APAS updated (date/initials) _____