

Health Services Management Certificate Planning Chart

Undergraduate - 21 semester credits

Name: _____ UMN ID#: _____ Date: _____

This planning guide can help you prepare your course of study. Go to MyU, Academics, Class Search, to see schedules and course descriptions. Call 612-624-4000 with your questions.

| Required Core Courses (21 credits) | Required Prerequisite(s) | Credits | Grade | Term |
|---|---|---------|-------|------|
| HSM 4301 Health Care Quality & Patient Safety (3 cr) (preferred) <i>or</i> ABus 3301- Introduction to <i>Quality Management</i> (3 cr) (OK if already taken) | | | | |
| HSM 3521 - Health Care Delivery Systems (3 cr) | sophomore | | | |
| HSM 4531 - Human Resources in Health Care Settings (3 cr) | 45 semester cr | | | |
| HSM 4541- Health Care Finance (3 cr) | 45 semester cr; Microsoft Excel and basic accounting knowledge such as ACCT 2050 strongly recommended | | | |
| HSM 4561 - Health Care Administration and Management (3 cr) | 45 semester cr | | | |
| HSM 4591- Health Care Law and Ethics (3 cr) | 45 semester cr | | | |
| HSM 4861- Leadership and Business Planning in Health Care-Capstone (3 cr) | HSM 3521, 4531, 4541, 4561, 4591 | | | |
| | TOTAL CREDITS | | | |

Certificate Requirements:

- ✓ You may enroll in courses before being admitted to the certificate (45 credits required for admission). For admission details, see <https://ccaps.umn.edu/health-services-management-credit-certificate#admission>.
- ✓ All courses in the certificate must be completed with a grade of C- or better. Courses must be taken for a letter grade (A-F grading basis). The cumulative GPA for all certificate courses must be 2.50 or higher.
- ✓ You can apply up to 40% of transferable, department-approved coursework from other educational institutions toward the certificate.
- ✓ Certificate coursework must be completed within four years of admission to the certificate.
- ✓ To be awarded a certificate, you must submit the Application for Degree, which can be found online at onestop.umn.edu/degree_planning/graduation/degree_application.html

Evaluated by: _____ Date: _____

Updates to Planning Chart (name and date): _____