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# 2018–19 Application

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College of Continuing &  
Professional Studies  
Scholarships for Students  
in Noncredit Courses

College of Continuing  
& Professional Studies

UNIVERSITY OF MINNESOTA

# College of Continuing & Professional Studies Scholarships for Students in Noncredit Courses

We welcome your interest in College of Continuing and Professional Studies (CCAPS) scholarships and wish you success as you pursue your educational goals. Complete this application if you are a nonadmitted student planning to enroll in noncredit courses. When you submit this form and all of the required materials, you will be considered for the funds for which you meet the eligibility criteria.

## Application deadlines are:

Three weeks before the course(s) start date.

## Scholarship awards

Awards typically range from \$500 to \$2,200 and are applicable to course fees. CCAPS scholarships are one-time awards, intended to help students take the next step in pursuing their educational goals. Applicants will be notified of the Scholarship Committee's decision within three weeks of the application deadline.

## Eligibility requirements

- US citizen, permanent resident, or eligible noncitizen
- Reside in Minnesota
- CCAPS connection—enrolled in CCAPS noncredit courses
- Gap in education of two years or more
- Financial need
- Good standing at the University of Minnesota
- Academic transcripts submitted

## Review criteria

Academic record, strength of personal statement, extracurricular activities or community involvement, financial need, and special circumstances.

## Expectations of recipients

- Remain in good standing with continued progress toward educational, career, or life goals.
- Submit a letter thanking scholarship donors, and consider sharing your story to promote the College of Continuing and Professional Studies and its scholarship programs.

## Submit application materials

University of Minnesota  
College of Continuing and Professional Studies  
Scholarship Committee  
20 Ruttan Hall  
1994 Buford Avenue  
Saint Paul, MN 55108  
Fax 612-625-2402

## For more information

Visit **Financial Aid Resources**  
[ccaps.umn.edu/financialaid](https://ccaps.umn.edu/financialaid)

**612-624-4000**

[ccapsinfo@umn.edu](mailto:ccapsinfo@umn.edu)

## Applicant Information

Last Name, First Name, Middle Initial \_\_\_\_\_ Student ID \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

### US citizenship or visa status

citizen  permanent resident  refugee  asylum granted  international student visa  exchange visitor

other \_\_\_\_\_

### Predominant Ethnic Background (optional)

African American (non-Hispanic origin)  Chicano or Mexican American  American Indian/Alaskan native  Hispanic

Asian or Pacific Islander  White, non-Hispanic  Multiethnic (please list) 1 \_\_\_\_\_, 2 \_\_\_\_\_, 3 \_\_\_\_\_

**Marital status**  Single, divorced, or widowed  Married  Separated

**Household size** (include yourself, your spouse, children who receive more than half financial support from you, and other persons who live with you and receive more than half financial support from you) \_\_\_\_\_ Number and ages of dependent children \_\_\_\_\_

**Household MONTHLY gross taxable income** (before any deductions for taxes, Social Security, etc.) Include income from employment, unemployment benefits, interest, dividends, and other sources. Include spouse's income, if any.

Student \$ \_\_\_\_\_ Spouse \$ \_\_\_\_\_

**Household MONTHLY untaxed income** Include income from child support, Social Security, MFIP, General Assistance, and all other sources. Include spouse's untaxed income, if any.

Student \$ \_\_\_\_\_ Spouse \$ \_\_\_\_\_

Sources of income \_\_\_\_\_

**Employment level**  full-time  75% time  50% time  unemployed

Household monthly special expenses (medical/dental expenses not covered by insurance, child care while working, health and dental insurance premiums not paid by employer, child support paid to children not living in the household, repayment of educational loans). Please list type and amount of each monthly expense.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has either of your parents received a four-year undergraduate degree from a college or university?  No  Yes

Are you currently living with your parents or other family members?  No  Yes, amount paid for room and board, if any, is \$ \_\_\_\_\_

Do your parents or other family members contribute to your financial support?  No  Yes, amount received each month is \$ \_\_\_\_\_

*(Application continues on page 2)*

## Academic and Other Assistance Information

**Are you eligible for any other scholarships, grants, employer tuition benefits, or other financial assistance for the course(s)?**

No  Yes—If yes, type of assistance and amounts:

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**Do you have an attendance break in your education totaling two years or more?**  No  Yes

If yes, indicate the dates you were **not** enrolled in college-level courses. Years do not need to be consecutive or immediately preceding your application. *Examples include a break between high school and college or gaps in your college attendance.*

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**Year of high school graduation:** \_\_\_\_\_

**List below all educational institutions you have attended beyond high school, including the U of M.** If you have completed fewer than 26 semester credits of college-level work, submit your high school transcript or GED scores in addition to a college transcript from each school you attended. Photocopies or faxes of official or unofficial transcripts are acceptable. If your transcripts from other institutions have already been sent to the U of M Admissions Office, please note below. We will obtain your U of M transcripts.

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**Noncredit course(s) you plan to enroll in:** Please include course name, class number, class section, date(s), and cost.

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## Certification

I certify that the information contained within this application, including attached materials, is correct to the best of my knowledge. I understand that misrepresentation or fraudulent information may be grounds for loss of scholarship funds and repayment. I understand that if I am a recipient of a scholarship, I must successfully complete the course(s) covered by the award. I agree to write a thank-you letter to the donor of my scholarship. If I am awarded a scholarship, I authorize release of my name in college publications, donor events, and programs.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Required Application Materials

 Check box to confirm attached or completed.

- Personal Statement (not to exceed 500 words) describing:
  - previous education (including any lapses in your academic achievement or progress)
  - recent employment and/or unpaid volunteer work or other service
  - extracurricular activities or community involvement, including descriptions of leadership held, distinctions, or recognition you have earned
  - short- and long-term educational, career, or life goals and how your course work will fit into your goals
  - how this scholarship could help you reach your goals
- Explain any special circumstances that you would like the committee to consider (optional)
- Submit a copy of your résumé (optional)
- Submit academic transcripts (required)
- Add your signature before you submit the application